

**Minutes of the Salhouse Parish Council meeting
held on Monday 4th April 2022 at 7.00pm
at the Jubilee Hall, Lower Street, Salhouse**

Present: Bob Cooper (Chair), Colin McCormick, Julie Redburn, Lynn Yallop and Nick Ball.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 5

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

1. To receive and accept any apologies for absence

Apologies were received and accepted from Andrew Peachment (work commitments).

2. To consider co-option of Parish Councillor

David Francomb briefly introduced himself.

Councillors voted unanimously to co-opt David onto the Council. David signed the Acceptance of Office form and joined the meeting.

3. To receive Declarations of Interest in items on the agenda and applications for dispensations

Cllr. Cooper declared an interest as a Trustee of Salhouse United Charities Trust.

4. To approve the minutes of the Parish Council meeting of 14th March 2022

The minutes of 14th March 2022 were proposed to be approved by Cllr. Yallop; seconded by Cllr. Ball; all AGREED by a show of hands and signed by the Chair.

5. Chair's Report, to include consideration to any matters arising, not on this Agenda

We are aware there have been some comments/posts on social media about the conduct of the Parish Council and would encourage those that would like clarification on any issues, to please contact the Parish Council directly.

6. Public Participation and to receive District and County Councillor reports

No district or County Councillors present at the meeting and no report sent.

A representative from Team Salhouse raised the issue of grass requiring cutting (village sign; Lower/Upper Street Green; mini roundabout). It was explained that this is due to take place this week.

It was also raised the kerbside collection being introduced and the use of plastic bags. The parishioner has raised this with Broadland District Council.

A parishioner shared information regarding the registered addresses for the development on land rear of 68 Lower Street.

7. Planning:

i) To receive a planning report

Circulated. It was commented that an amended application form and drawings for 41 Lower Street had been submitted to BDC but the PC had not received further consultation.

ii) To consider the following planning applications:

20212212 - Black Barn Farm, Norwich Road, Salhouse, NR13 6QG - Change of use of agricultural barn to mixed uses. Retrospective; loose boxes, haystore and tackroom with change of use of outdoor space to mixed livestock grazing including equestrian, caravan pitches and retention of bunding. New parking area.

This is re-consultation.

Comments: Objection.

Concerns raised regarding limited information on foul sewerage. Highways had previously raised several concerns to be addressed however, at the time of this meeting no further comments were available and therefore the PC had concerns over the resolve of these.

20220373 - Land at Mill Bungalow, Wood Green, Salhouse, NR13 6NS - Erection of one dwelling

Comments: No Objections

2 members of the public left 19.15

8. To receive reports:

i) SAM2 data

Report circulated for data collected along Lower Street 15th February to 15th March.

ii) Team Salhouse

Report circulated – no further comments.

iii) Tree Steward

No report this month.

iv) Police Priority Setting Meeting

Meeting attended by Chair 28th March. Priorities set as speeding traffic; more foot patrols; more visibility of Police; Muck Lane/Stonehouse Road/Vicarage Road for fly tipping.

9. Playing Field and Recreation:

i) To receive report regarding the Playing Field

A brief report was given from Cllr. McCormick. It was discussed obtaining further information regarding the toilet block (value/insurance cover) to enable decisions to be made at next meeting regarding hire of field and subletting.

ii) To agree contract for field hire

Postponed until May meeting.

iii) To agree signage for dedication of recreation ground

A quote was obtained for the sign. It was AGREED to proceed with this.

iv) To confirm date for dedication of recreation ground

It was proposed 4th June 11.30am – TBC.

v) Update on map boards

Awaiting contractor to advise on actions/works.

vi) To consider works to Bell Pond

Norfolk County Council advised that pond is adjacent to a great crested newt “amber” risk zone, so it is likely there may be newts present. We would therefore recommend any works to the pond are carried out between 1st Nov & 31st Jan to minimise the likelihood of causing disturbance to this legally protected species (and other wildlife). Further advice to be sought on works.

vii) To consider Broadland District Council correspondence regarding Salhouse public toilet responsibility

It was proposed by Cllr. Yallop; seconded by Cllr. Redburn to decline the offer to take on responsibility of the toilets at Salhouse Broad due to the ongoing cost involved. It was suggested that the Broads Authority or landowner may be interested.

10. Highways and Footpaths:

i) To receive Highways and Footpath report

Report circulated – no further comments.

ii) Parish Partnership (PP) update

The PC has been advised of successful bids for trod paths along Thieves Lane and Honeycombe Road, and reflector posts at Station Road corner.

iii) To consider investigating grant funding towards PP schemes

It was AGREED to investigate further any available grants toward the cost of the Honeycombe Road trod.

Cllr. Yallop left 20.13

iv) To update on footpath Rights of Way deadline 2026

Paths to be identified to be agreed at the May meeting.

v) To update on Cheyney/Topcliffe Avenue verges

No progress. To chase options with Highways.

11. Finance and Administration:

i) To note monthly bank reconciliation report

AGREED by all.

ii) To approve payments:

S J Martin	March Salary & Expenses	£ 903.29
HMRC	March PAYE/NI	£ 22.85
The Norfolk Pension Fund	February	£ 260.22
Paul Green	Maintenance February 22 (1080)	£ 162.50
C J International	Data Protection consultancy (008) inc. VAT £36.00	£ 216.00
Salhouse PCC	Maintenance donation	£ 500.00
Norfolk CC	PP reflector posts	£ 375.00
Business Services at CAS Ltd	Insurance renewal (3rd year agreement)	£ 611.80
Salhouse 2000	Hall hire Jan-March	£ 36.00

All payments AGREED.

iii) To consider renewal of NPLaw subscription

Postpone until May meeting- investigating other options.

iv) To confirm date for Annual Parish Meeting

To be held on Wednesday 18th May 2022 at 7pm

12. To receive correspondence and agree response - all noted

General Correspondence

NALC newsletters (inc. Wellbeing)

Police Parish Newsletter

Broads Briefing

Norse price increase

ICO Correspondence

FOI request

BDC Asset of Community Value Expiration letter

Love Local, Spend Local campaign

13. Any items for the Annual Parish Council meeting on Monday 9th May 2022

Norse price increase

Parish Partnership Schemes

Legal subscription options

Meeting closed 20.22