

You are invited to attend the Virtual Salhouse Parish Council Meeting

On 3<sup>rd</sup> August 2020 at 7.00 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk. Tel: 01692 535775

### **AGENDA**

If you would like to be able to join the meeting, please contact [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com) with an email address that a link can be sent to.

1. To receive any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council virtual meeting of 6<sup>th</sup> July 2020.
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. To adjourn the meeting for Public Participation and to receive District, County Councillor and Police reports.
6. To receive reports, and agree any actions arising:
  - i) SAM2 data - 11<sup>th</sup> May to 11<sup>th</sup> June 2020
  - ii) Team Salhouse
  - iii) War Memorial
  - iv) Tree Warden
7. Emergency Committee
  - i) To receive update from Emergency Committee
  - ii) Update on Good Neighbour Scheme Response Team (GNSRT)
  - iii) To update on the review of the Resilience Plan and associated documents
8. Playing Field and Recreation:
  - i) To receive report regarding the Playing Field, and discuss any actions arising
  - ii) To receive annual play area report
  - iii) To consider play area repairs
  - iv) To agree field hire form and hire charges
  - v) To agree purchase of external noticeboard for MUGA
  - vi) Update on chip van
9. Planning:
  - i) To receive a planning report
  - ii) To consider response to the following planning applications:
    - 20201355** - Glenside, 60 Norwich Road, Salhouse, NR13 6QG - Change of use of stables to form one holiday let unit
    - 20201433** - The Grange, 21 Lower Street, Salhouse, NR13 6RW - Replacement of two external doors & frames in study damaged by weather and insects on side elevation of property Replacement of existing windows in playroom - one side elevation, one rear elevation Replacement of external door & screen in playroom - side elevation Replacement of existing window in spare room - side elevation All windows and doors to be traditional style wood in keeping with existing windows / doors in our Grade 2 Listed property. Proposal to use the same manufacturer that replaced windows to front of property (Advanced Joinery) back in 2014 (20141274). Proposal is to get work done at the same time as replacing a number of

other windows as part of wider project under approved planning application 20200868 / listed building consent 20200875.

- iii) Update regarding the Neighbourhood Plan effectiveness and action points
- iv) Any other planning matters

10. Highways and Footpaths:

- i) To receive Highways and Footpath report
- ii) To discuss the Salhouse Bell Lane Trod proposed plan - 20/21 Parish Partnership
- iii) Update on enquiry regarding installation of a further VAS on Norwich Road, close to Station Road, approaching from Salhouse village
- iv) To consider suggestions for Parish Partnership bid 2021/22, if any
- v) To update regarding Bell Pond sump
- vi) To agree on purchase and installation of dog bin on Howlett's Loke following damage and theft
- vii) To discuss and agree Permissive path on recreation application

11. Finance and Administration:

- i) To approve payments (listed separately)
- ii) To note monthly bank reconciliation report
- iii) To update on Website Accessibility
- iv) Update on Clerks appraisal
- v) Any other Financial/Administration matters arising

12. Consultations:

- i) Norwich Western Link Local Access Consultation
- ii) Model Code of Conduct Consultation

13. To receive correspondence and agree response (if any)

*General Correspondence*

*NALC newsletters (inc. Wellbeing)*

*Police Parish Newsletter*

*Broads Briefing*

*Hoveton Great Broad decision briefing note*

*Parishioner email regarding tree behind 39/41 Lower Street*

*BDC confidence campaign*

14. Public Right to Reply - adjournment of meeting for public to comment

15. Any items for the next Parish Council meeting on Monday 7<sup>th</sup> September 2020