

**Minutes of the Salhouse Parish Council meeting
held on Monday 9th February 2026 at 7.00pm
in the Jubilee Hall, Lower Street, Salhouse**

Present: Bob Cooper (Chair), Wendy Browne, Ben Hazell, Mark Baldock, Gary Browne and Julie Redburn.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 5

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

1. To receive and accept apologies for absence

Apologies were received and accepted from Andrew Peachment (personal).

2. To receive Declarations of Interest in items on the agenda and applications for dispensations

None.

3. To approve the minutes of the extraordinary Parish Council meeting of 21st January 2026

The minutes were proposed to be approved, with no amendment, by Cllr. Redburn and seconded by Cllr. W. Browne - all AGREED and signed by the Chair.

4. Chairs report

No report this meeting.

5. Public Participation and to receive District and County Councillor reports.

District Councillor Martin Murrell reported on the District Council proposing no rise to Council Tax; no panel meetings held; GT16 proposal at planning committee on 25th February 2026; Pledged £1000 each to the Jubilee Hall from both District Councillors. County Councillor Fran Whymark reported on Local Government Reorganisation and by middle of March should know the shape of the unitaries; elections delayed a year - however Reform challenging the Secretary of State on this; Devolution - Mayoral election scheduled for 2028; statutory Charge Order to allow some powers to go to the combined authorities in interim; Integrated Care Board to change to Norfolk & Suffolk from 1st April 2026 rather than Norfolk & Waveney; County budget meeting 17th February 2026 likely to agree a 5% increase to Council Tax.

A update on the opening of the new doctors surgery was asked – response from Cllr. Whymark that it should be end of February 2026.

A member of the public asked regarding an update on the hearing loop for the Jubilee Hall. It was responded by a Jubilee Hall committee member that this is in the top three items for improvements when funding raised.

The Chair read out a report on behalf of the Churchwarden noting Lent services leading up to Easter (details in Church porch); Wednesday study group evenings between the 25th February and 1st April 7.30-9pm at Rackheath Church; Holy Communion on 3rd April 5.30pm at Salhouse Church. Easter Sunday 5th April Holy Communion will be at Rackheath Church at 10.30am. Salhouse Church remains open to all every day with visitors calling in, and now seeing snowdrops on the far side of the Churchyards. If a good turn out of bluebells there could be organised bluebell teas and walks which will be advertised around the village.

6. Planning:

i) To note planning report

Report circulated – no further comment.

ii) To consider comments to the following planning applications:

2025/3714 - Thatchers Walk, 124 Lower Street, Salhouse, Norfolk, NR13 6RX - Front extension with dormer and extension of rear dormer

PC comment: No Objection.

2025/3893 - 48 Lower Street, Salhouse, Norfolk, NR13 6RH - Change of use from commercial (Hair Salon) to residential and extensions to form 2 bedroom self build dwelling

Application WITHDRAWN.

2025/3949 - 2 Ron Fielder Close, Salhouse, Norfolk, NR13 6QY - A new porch and porch location to allow more light into the entrance area. A garage conversion, a proposed rear dormer window to match front dormer

PC comment: No Objection.

2026/0186 - The Thatched House, 24 Station Road, Salhouse, Norfolk, NR13 6NX - Variation of condition 2 to alter 1st floor central feature window and remove cranked fascia of application 2024/0202 (which consented to Removal of conservatory. Erection of two storey rear extension and erection of double gates across the access) Date of Decision: 10/04/2024

PC comment: No Objection.

iii) To consider any further comments to:

20220663 - Land North Of Green Lane West Rackheath Norfolk - Proposal: Outline application for a mixed use residential led development with up to 3,850 dwellings (class C3); employment land, local centres and community facilities (classes Eg(i, ii, iii) , B2 & B8, C2, C3, E, F1, F2, sui generis); two primary schools, one secondary school (F1 (a)); cycle and vehicle parking for residents, visitors & staff, formal & informal open space, formal & informal landscaping, sports provision (classes E(d), F2(c) & (d), sui generis), orchards & allotments; utilities; energy centres, primary substation, substations, foul water treatment works and pumping stations, sustainable urban drainage infrastructure; internal access and pedestrian & cycle infrastructure, EV charging infrastructure with all matters reserved except vehicular accesses (and associated drainage infrastructure)

No further comment. Planning Committee scheduled for 25th February 2025. PC to register to speak.

iv) To consider further response to planning appeal DCLG Reference 6003543 –

Black Barn Farm, Norwich Road, Salhouse, Norfolk, NR13 6QG - 2025/1044 | Variation of conditions 5 (Opening hours), 7 (Vehicular access), 8 (Visibility splays), 9 (Road access), 10 (Cycle parking) and 13 (Landscaping) and removal of condition 11 (Highway improvement drawings) of existing application 20212212 (Change of use of agricultural barn to mixed uses and associated works. Retrospective; loose boxes, haystore and tackroom with change of use of outdoor space to mixed livestock grazing including equestrian, retention of bunding and new parking area.) Dated 25/11/2022 | Black Barn Farm Norwich Road Salhouse Norfolk NR13 6QG

PC comment: To write to planning inspectorate to reiterate PC's objection and to support BDC and NCC Highways comments.

v) To consider further investigation of boundary review

It was AGREED not to pursue further at this time.

vi) **To consider comments to planning applications received after the agenda published 2025/3305 – AMENDED - Knollwood, 92 Lower Street, Salhouse, Norfolk, NR13 6AD -** First floor extension above garage to the side, minor adjustment to the rear single storey, formation of open cart shed to the side. **Arboricultural report received.**
PC Comment: No Objection. Support the arboricultural report along with PC's previous tree comments.

2025/3877 - The Mead, 82 Norwich Road, Salhouse, Norfolk, NR13 6PB - Erection of a single-storey side extension with flat roof incorporating roof lantern and window, with external finish of render or cladding in a neutral colour.

PC comment: No Objection.

2026/0160 - 7 Mill Road, Salhouse, Norfolk, NR13 6QA - Single storey side and rear extension

PC Comment: No Objection.

7. **Playing Field and Recreation:**

i) **To receive a report from working group**

Report circulated. Meeting with play area companies arranged. CCTV to be investigated.

ii) **To receive a report from the tree steward**

Report read out - trees tended at the recreation ground. Trees at back of field unfortunately cut down and decided not to replace in this location. Thanks given to the PC for what they do and returned to the Tree Steward.

iii) **To consider exploring a bylaw on recreation ground due to dog fouling**

AGREED to investigate this further with the District Council.

iv) **To update on meeting with Salhouse United Charities Trust regarding lease on recreation ground and agree any actions**

Cllrs. Cooper, W. Browne, Hazell and Clerk to attend the meeting.

v) **To update and consider pond maintenance**

To review quote received and investigate funding with Norfolk Wildlife Trust.

vi) **To consider annual maintenance review**

A meeting to be arranged with contractor.

8. **Highways**

i) **To receive SAM2 data**

Data from Lower Street and Norwich Road circulated.

ii) **To receive update on ARP shelter historic listing, and agree any actions**

It was AGREED to take no further action following a response from Historic England.

9. **Neighbourhood Plan (NP)**

i) **To receive update regarding NP review**

A design workshop was held on 2nd February 2026. To look further at trees within the Parish. Meeting being held 17th February to start to produce the NP policies.

10. **Finance and Administration:**

i) **To note monthly bank reconciliation report**

AGREED by all.

ii) **To approve payments:**

S J Martin	January Salary - NET & Expenses	£1,235.66
The Norfolk Pension Fund	January (EE & ER)	£364.47
Paul Green	Maintenance January 26 (1236)	£371.00
All payments AGREED.		

iii) To note payments paid by Direct Debit:

Anglian Water Business (National) Ltd – water recreation ground – 22/01/26	£26.05
HMRC (PAYE) – 23/01/26	£235.46

Both payments NOTED.

iv) To consider attendance at NPTS spring seminar 10th March 2026

AGREED for Clerk to attend.

11. To receive correspondence and agree response – all noted.

- *General Correspondence*
- *Parishioner email regarding pond funding available from The Norfolk Wildlife Trust*
- *Parishioner email regarding works along Norwich Road*
- *NCC Notice of plans to create a new two classroom block at Salhouse Church Of England Primary School – open event Wednesday 11th February 2026 at Salhouse Primary, between 3.30pm and 5.30pm*

12. Any items for the Parish Council meeting on Monday 9th March 2026

Call for sites.

13. To pass a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude the members of the public and press for the following confidential items:

Legal matters.

Resolution AGREED.

5 members of the public left the meeting 20:21.

It was discussed and agreed the negotiations to be put forward for the renewal of the lease at the recreation ground at the meeting on 24th March 2025.

Enforcement issues discussed and agreed to arrange meeting with planning authority.

Meeting closed: 21:03