

**Minutes of the Salhouse Parish Council meeting  
held on Monday 9<sup>th</sup> May 2022 at 7.00pm  
at the Jubilee Hall, Lower Street, Salhouse**

**Present:** Bob Cooper (Chair), Colin McCormick, Julie Redburn, Lynn Yallop, David Francomb, Andrew Peachment and Nick Ball.

**In Attendance:** Sarah Martin, Parish Clerk

**Members of Public:** 6

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

Councillor Cooper opened the meeting.

**1. To elect the Chair for the coming year**

Nominations were invited for the office of Chair. Cllr Cooper was nominated and proposed by Cllr McCormick; this was seconded by Cllr Yallop. With no further nominations, Cllr Cooper accepted, and it was agreed by a show of hands to elect Cllr Cooper to serve as Chair for the coming twelve months. The Declaration of Acceptance of Office was signed.

**2. To elect the Vice-Chair for the coming year**

Cllr Cooper invited nominations for Vice-Chair. Colin McCormick was nominated and proposed by Cllr Redburn, seconded by Cllr Cooper. With no further nominations and acceptance from Cllr McCormick, all agreed by a show of hands to elect Colin McCormick to serve as Vice-Chair for the coming twelve months.

**3. To receive and accept any apologies for absence**

None.

**4. To receive Declarations of Interest in items on the agenda and applications for dispensations**

Cllr Cooper declared an interest as a Trustee of Salhouse United Charities Trust.

**5. To approve the minutes of the extraordinary Parish Council meeting of 20<sup>th</sup> April 2022**

The minutes of 20<sup>th</sup> April 2022 were proposed to be approved by Cllr Ball and seconded by Cllr Francomb; all agreed by a show of hands and will duly be signed by the Chairman. (Cllr. Yallop abstained as not at previous meeting)

**6. Chair's Report, to include consideration to any matters arising, not on this Agenda**

The Chair noted the Queens Platinum Jubilee coming up and the community event being held at the Jubilee Hall on 4<sup>th</sup> June 2022. The PC hopes to plant a rose in commemoration of this and display a plaque. The Rackheath Masterplan development planning application will be coming to the PC soon.

**7. Public Participation and to receive District and County Councillor reports**

Martin Murrell – District Councillor reported on:

GT16 Rackheath Masterplan application has been submitted. The Natural England rules on nutrient neutrality will affect this application. Currently all new development submissions with additional overnight accommodation will be put on hold. Norwich City Council have currently stalled all planning applications for 2 years, and BDC are also reviewing the situation. At this time all planning applications at BDC are on a rolling 2 month basis.

The Broadland food innovation centre is now live, including virtual farms. Rackheath medical centre building due to commence January 2023. BDC waste contract has been agreed, including vehicles fuelled by HVO fuel (Hydrated vegetable oil). Food waste collections to be rolled out in the district later in year.

SNAP meeting being held on 28<sup>th</sup> June, 7pm to agree Police priorities in local parishes – currently this is prioritised as speeding vehicles.

BDC did not increase Council Tax and in 2021/22 and had an underspend which will be reinvested.

£150 fuel allowance to be rolled out to houses in bands A-D. Helphub open for residents who may need any financial support (01603 430431). Integrated care system should come into effect 1<sup>st</sup> July 2022 to which Cllr Whymark is a portfolio holder.

A report was read from County Councillor Whymark which covered: last year dominated by covid; Ukraine families and local support; BDC Helphub; Police Crime commission; domestic abuse support and 'Get it Started' grants available.

A parishioner spoke regarding issues around planning enforcements within the Parish (including within the conservation area) and the lack of enforcement from the District Council on these breaches.

It was raised re planning 20220663 (North Rackheath) for 3850 dwellings the number of detailed documents attached and commented how things have changed/moved on since this scheme was initially proposed, including concerns over land which is valuable farming land proposed to be used for housing.

The Chair noted correspondence regarding the North Rackheath development and Muck Lane, including the petition passed to the PC.

## **8. Planning:**

### **i) To receive a planning report**

A report was circulated. It was noted that since this report the planning application for North Rackheath 20220663 had been received and will be considered on a future agenda. It was noted again the Natural England nutrient neutrality ruling.

### **ii) To consider the following planning applications:**

**20220641** - 22 Wood Green, Salhouse, NR13 6NS - Proposed front and rear extension.

**Comment:** No Objection.

## **9. To receive reports:**

### **i) SAM2 data**

No data this meeting.

### **ii) Team Salhouse**

Report circulated – no further comments.

### **iii) Tree Steward**

No report this month. Apologies received from Tree Steward.

## **10. Working Groups**

### **i) To agree working groups for the coming year**

The following working groups and Council representatives were AGREED:

Playing Field Management Group (PFMG) – Cllrs Yallop, Cooper, McCormick, Peachment and Ball

Asset of Community Value (ACV) - Cllrs Yallop, Redburn, McCormick and Cooper

Highways & Flooding – Cllrs Redburn, McCormick, Francomb and Ball

Emergency Group – Cllrs Redburn, Yallop, McCormick and Peachment

## **11. Playing Field and Recreation:**

### **i) To receive report regarding the Playing Field**

No report as no meeting held.

### **ii) To agree contract for field hire**

Meeting to be arranged with football club to discuss.

### **iii) To agree signage and confirm date for dedication of recreation ground**

Signage was agreed and to be unveiled Friday 3<sup>rd</sup> June 2022, 10am.

### **iv) Update on map board maintenance**

Contractor to assess and advise on any works required.

### **v) To note S106 acknowledgment from Broadland District Council re development Lower Street**

Noted. PFMG to be tasked with investigating recommendations for use of this money.

## **12. Highways and Footpaths:**

### **i) To receive Highways and Footpath report**

Circulated – no further comments

- ii) **Parish Partnership (PP) update**  
Letters to be sent to some Thieves Lane residents to advise of this scheme for a trod path outside their properties.
- iii) **To receive update regarding grant funding application towards PP schemes**  
Enquiries have been made with BDC, and to contact District/County Cllrs. re grant funding.
- iv) **To update on footpath dedications to definitive map**  
Cllrs Ball and McCormick to investigate possible nominations.
- v) **To update on Cheyney/Topcliffe Avenue verges**  
To investigate further installation of gridding on verges via the Parish Partnership next round.
- vi) **To receive update on footpaths 12 and 14**  
Meeting to be arranged with NCC footpath officer to discuss FP12. Evidence to be collated in support of FP14 missing link dedication.

**13. Finance and Administration:**

**i) To note monthly bank reconciliation report**

AGREED by all.

**ii) To approve payments: – all agreed**

S J Martin	April Salary & Expenses	£742.62
The Norfolk Pension Fund	April	£219.36
C J International	Data Protection consultancy (009)	£624.00
Norse Eastern Ltd.	Maintenance Recreation ground (50%)	£488.17
Westcotec	3 x clips for SAM2	£ 18.00
SLCC, Norfolk County Branch	Conference 25/03/22 Clerk	£ 39.00
Community Heartbeat	Annual support	£457.20

**iii) To consider options for legal support**

To investigate options further.

**iv) To note confirmation of playing field maintenance quote for 2022**

It was confirmed by Norse that the letter advising of fee increase was sent in error and the agreed contract for 2022 stands.

**14. To receive correspondence and agree response (if any) – all noted.**

*General Correspondence*

*NALC newsletters (inc. Wellbeing)*

*Police Parish Newsletter*

*Broads Briefing*

*Parishioner correspondence regarding Muck Lane/Rackheath Masterplan*

**15. Any items for the Parish Council meeting on Monday 13<sup>th</sup> June 2022**

Muck Lane

Bell pond information board

It was noted the Annual Parish Meeting is being held on Wednesday 18<sup>th</sup> May 2022, at 7pm in the Jubilee Hall.

Meeting closed: 20.25