

Councillors are summoned, and members of the public and press are invited to attend the Virtual Salhouse Parish Council Meeting

On Monday 26th April 2021 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clerk.salhousepc@gmail.com

AGENDA

Please see details at bottom of the agenda to join the meeting, or email the Clerk for a direct link

1. To receive and accept any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council virtual meetings of 8th March 2021 and 29th March 2021
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. Public Participation and to receive District and County Councillor report.
6. Planning:
 - i) To receive a planning report
 - ii) To consider responses to the following planning applications:
20210564 - 3 Mallard Close, Salhouse, NR13 6SE - Two storey side extension. Extend existing dropped kerb to front and front garden area to be paved with porous resin bound paving
BA/2021/0135/TCAA - T1: Ash - fell. T2: Ash - fell. T3: Ash - fell. T4: Oak - remove suspended or broken branches. T5: Alder - fell. T6: Sycamore - fell. T7: Oak - remove suspended or broken branches - Salhouse Broad , Lower Street, Salhouse, Norwich
 - iii) To receive update regarding the Neighbourhood Plan effectiveness and action points
 - iv) To consider comments on TPO 2021 No.2 - Land at Wood Green, Salhouse
 - v) To discuss and consider comments on proposed Salhouse Broad car park extension
 - vi) Any other planning matters
7. To receive reports, and agree any actions arising:
 - i) SAM2 data - 9/2/21 to 11/3/21 & 11/03/21 to 12/04/21
 - ii) Team Salhouse
 - iii) Tree Warden
 - iv) Village Sign
8. Emergency Committee
 - i) To receive update from Emergency Committee/Good Neighbour Scheme Response Team (GNSRT)
 - ii) To update on the review of the Resilience Plan and associated documents
9. Playing Field and Recreation:
 - i) To receive report regarding the Playing Field, and discuss any actions arising
 - ii) To discuss and consider football club field rent for 2021/2022 season
 - iii) To discuss and consider purchase of signage, noticeboard, posts around car park and bins
 - iv) To note annual play area inspection and agree areas
 - v) To discuss and consider WI tree planting request
 - v) Any other playing field and recreation matters
10. Parish Allotments
 - i) To receive update, and agree any further actions

11. War Memorial
 - i) To receive update from grant application for War Memorial repairs/works
 - ii) To consider and agree contractor for repairs/works

12. Highways and Footpaths:
 - i) To receive Highways and Footpath report
 - ii) To receive update regarding Hall Drive footpath 14 definitive map missing link
 - iii) To update and agree any actions on Bell Pond fence and information board relocation
 - iv) Any other Highways and Footpath matters

13. Finance and Administration:
 - i) To note monthly bank reconciliation report
 - ii) To approve payments: (listed separately)
 - iii) To consider CJ International Services Ltd contract retainer extension
 - iv) To note Pension Fund online transitioning to a new online system
 - v) To receive update on virtual council meeting legislation and note dates of Annual Parish Council Meeting and Annual Parish Meeting
 - vi) To agree maintenance contract for 2021/22
 - vii) To consider request received for donation from Salhouse Church towards grounds maintenance
 - viii) To agree Clerk's attendance to Summer Seminar
 - ix) Any other Financial/Administration matters arising

14. Assets of Community Value (ACV)
 - i) To discuss and consider setting up an ACV working group
 - ii) If agreed, to review and adopt Terms of Reference for the group
 - iii) To agree members of working group
 - iv) To agree date of first meeting

15. Consultation:

Local authority remote meetings: call for evidence

16. To receive correspondence and agree response (if any)

General Correspondence

NALC newsletters (inc. Wellbeing)

Police Parish Newsletter

Broads Briefing

Hoveton Great Broad Stakeholder Briefing 2021

1 million trees for Norfolk update

Broads Authority have adopted the Peat Guide

Supporting the Armed Forces Covenant for Parish Councils

17. Public Right to Reply - adjournment of meeting for public to comment

18. Any items for the next Parish Council meeting date Wednesday 5th May 2021.

19. Exclusion of the Press and Public

To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:

 - i) To update the Council regarding complaint and discuss and agree appropriate actions to take.

Join Zoom Meeting :

<https://us02web.zoom.us/j/81404026930?pwd=amtBMUdLZEZDVesvQ3N5a1BHZWdwQT09>

Meeting ID: 814 0402 6930

Passcode: 134000