

You are invited to attend the Salhouse Parish Council

PUBLIC MEETING

On **3rd February 2020 at 7.30 p.m.**, at Jubilee Hall, Lower Street, Salhouse
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775

AGENDA

1. To receive any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council meeting of 6th January 2020.
To note amendment to previous month's minutes.
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. To adjourn the meeting for Public Participation and to receive District, County Councillor and Police reports.
6. To consider progress reports and any make decisions relating to the following:
 - i) Safer Neighbourhood Action Panel (SNAP)
 - ii) Salhouse Speedwatch Report
 - iii) Team Salhouse Report
 - iv) War Memorial Report
 - v) Tree Warden update report
 - vi) CPR Bittern Line Update
 - vii) Any Other Reports
7. To receive update and make decisions on matters arising from the Playing Field Management Group
 - i) To consider trod path quotes
 - ii) To consider car park extension quotes
 - iii) To consider purchase of 5 octagonal picnic benches
 - iv) To consider grass matting around MUGA
 - v) To agree on the renaming of the recreation ground
 - vi) To consider memorial bench request
8. Events:
 - i) To agree terms of reference for events working group
 - ii) To receive report and make decisions on Community Fete/Grand Opening of MUGA/Renaming Ceremony
9. Planning:
To consider a planning report and agree recommendations on the following planning applications:
BA/2020/0005/FUL – Car Park, Lower Street, Salhouse – Installation of parking meter
 - i) Update regarding the Neighbourhood Plan effectiveness and action points
 - ii) To note street naming of new development off Howlett's Loke
 - iii) Any other planning matters

10. Highways:
 - i) To receive Highways and Footpath Report
 - ii) To discuss and agree a response to Norwich Road Speed Reduction letter
 - iii) Update regarding improvements to Footpath 14
 - iv) To consider offer to dig out Shrubland pond
 - v) To review and make decisions on Parish Information Board maps (Parish Partnership Scheme 2018/19)

11. Finance and Administration:
 - i) To approve payments (listed separately)
 - ii) To note monthly bank reconciliation report
 - iii) To review and consider adopting Financial Regulations
 - iv) To consider donation request from Church
 - v) To consider a request to support the Local Electricity Bill
 - vi) To consider subscription to Scribe accounting software
 - vii) To consider subscription to Norfolk Playing Field Association
 - viii) Any other Financial/Administration matters arising

12. Consultations:
 - i) To consider a response to the consultation regarding division boundaries for Norfolk (11/02/20)
 - ii) To consider a response to the GNLP Draft Plan – Regulation 18 Consultation

13. Parish Defibrillator’s
 - i) To discuss and consider defibrillators for installation in adopted telephone boxes
 - ii) To discuss and consider donation and continued funding of existing defibrillator to school

14. To discuss and make decisions on ‘Operation London Bridge’

14. To discuss VE Day celebrations

15. To update on Jubilee Hall request for PC to become Custodian Trustees for the lease of the car park

16. To receive correspondence and agree response (if any)
 - General Correspondence*
 - Police Parish Newsletter*
 - Broads Briefing*
 - Broads Authority - Weekly Planning List : Validated Applications and Decisions*
 - Street Naming And Numbering - Residential Development, Land Adj. Station House, Howlett’s Loke, Salhouse*
 - BDC – Back to work free courses*
 - Great British Spring Clean*
 - MP for Broadland, Jerome Mayhew Parish Council visit*
 - Norwich Western Link update*
 - CPRE GNLP Draft Plan – Regulation 18 Consultation – CPRE Norfolk initial advice*

17. Public Right to Reply - adjournment of meeting for public to comment

18. Any items for the next Parish Council meeting 2nd March 2020 at the Jubilee Hall, Salhouse.