

Councillors are summoned, and members of the public and press are invited to attend the Virtual Salhouse Parish Council Meeting

On Monday 8th March 2021 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clek.salhousepc@gmail.com

AGENDA

Please see details at bottom of the agenda to join the meeting, or email the Clerk for a direct link

1. To receive and accept any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council virtual meeting of 8th February 2021.
4. To confirm resolutions made at meeting on 20th January 2021.
5. Chairman's Report, to include consideration to any matters arising, not on this Agenda
6. Public Participation and to receive District and County Councillor report.
7. Planning:
 - i) To receive a planning report
 - ii) To consider responses to the following planning applications:
 - 20210180** - 10 Barn Piece Close, Salhouse, NR13 6RT - Loft conversion
 - 21210258** - Millwood, 6 Mill Road, Salhouse, NR13 6QA - Application of Baumit Silicone based render in colour 0017 on all external
 - 20210279** – 38 Station Road, Salhouse, NR13 6NY – Rear Extension & Roof Alterations
 - 20210322** – 52 Thieves Lane, Salhouse, NR13 6RQ- Single storey side extension and new double garage
 - 20210381** – Benvenuto, 24 Lower Street, Salhouse, NR13 6RW – Raise the existing roof to provide rooms in roof including side extension
 - iii) To consider response to any planning applications received after issuing the agenda
 - iv) To receive update regarding the Neighbourhood Plan effectiveness and action points
 - v) Any other planning matters
8. To receive reports, and agree any actions arising:
 - i) SAM2 data - 13/1/21 to 9/2/21
 - ii) Team Salhouse
 - iii) War Memorial
 - iv) Tree Warden
9. Emergency Committee
 - i) To receive update from Emergency Committee/Good Neighbour Scheme Response Team (GNSRT)
 - ii) To consider Covid-19 Community Response Fund - Unspent grant money
 - iii) To update on the review of the Resilience Plan and associated documents
10. Playing Field and Recreation:
 - i) To receive report regarding the Playing Field, and discuss any actions arising
 - ii) To discuss electricity proposals for MUGA lighting, and any decisions
 - iii) To discuss MUGA hire and Management
 - iv) To receive update report on Parish Allotments, and agree any actions arising
 - v) To discuss and consider football club field rent for 2021/2022 season
 - vi) Any other playing field and recreation matters

11. Highways and Footpaths:
 - i) To receive Footpath report
 - ii) To receive updates on the following Highways issues:
 - Hall Drive
 - Howlett's Loke
 - Shrubland Pond
 - Railway Bridges Station Road and Stonehouse Road (inc. Muck Lane)
 - Yellow lines opposite Rydell Close
 - School parking issues, inc. plastic gridding for verges
 - iii) To discuss and agree any action regarding the gates on FP14
 - iv) To receive update regarding Hall Drive footpath 14 definitive map missing link
 - v) To update and agree any actions on Bell Pond fence
 - vi) To update on dog bin on Howlett's Loke
 - vii) To discuss and agree a response to parishioner email regarding parking on Lower Street/Salhouse Broad.
 - viii) Any other Highways and Footpath matters

12. Finance and Administration:
 - i) To note monthly bank reconciliation report
 - ii) To approve payments: (listed separately)
 - iii) To review and adopt the following policies:
 - Social Media Policy
 - Annual Review of the Effectiveness of Internal Control
 - iv) To consider subscription to NPLaw
 - v) To consider subscriptions to:
 - NALC
 - NPTS
 - vi) To consider Phil Brown contract retainer extension
 - vii) To agree the purchase of Charles Arnold Baker book – Local Council Administration
 - viii) Any other Financial/Administration matters arising

13. To discuss and consider an Asset of Community Value nomination

14. Consultations: Greater Norwich Local Plan Regulation 19 Publication

15. To receive correspondence and agree response (if any)
 - General Correspondence*
 - NALC newsletters (inc. Wellbeing)*
 - Police Parish Newsletter*
 - Broads Briefing*
 - Police Priority Setting Meeting - Wroxham, Rackheath & Salhouse – 31st March 2021, 6pm (virtual)*

16. Public Right to Reply - adjournment of meeting for public to comment

17. Any items for the next Parish Council meeting on Monday 12th April 2021

18. Exclusion of the Press and Public

To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:

 - i) To update the Council regarding recent issues including complaint and allegations received, and discuss and agree appropriate actions to take.

Join Zoom Meeting :

<https://us02web.zoom.us/j/89475374836?pwd=dzNBTFYyaUtXcVhPdjlBTnFLQnlpUT09>

Meeting ID: 894 7537 4836

Passcode: 006852