

Salhouse

Neighbourhood Plan review

Steering Group meeting - 7pm on Tuesday 2nd June 2026 - online

MINUTES

1. **Minutes of last meeting and apologies for absence**

To note attendance: Rachel Leggett (RL), Andrea Long (AL) Mark Baldock (MB), Wendy Browne (WB), Bob Cooper (BC), Colin McCormick (CM), Steve Piper (SP), and Sarah Martin (SM).

2. **Briefing on Pre-submission consultation**

Talked through process for Reg 14 briefing and consultation (minimum 6-week period).

Discussed exhibition/drop in for public and to provide refreshments.

Reviewed summary of policies , map of parish and summary of plan.

It was confirmed the NP is written for the planners.

SM mentioned the next PC meeting date may move, however the sign off of the Reg 14 consultation can be on the agenda for PC consideration.

LGS and NDHA letters to be produced by RL for distribution.

It will need to be discussed if minor or major/significant changes to the NP and therefore is a referendum is required – final decision with examiners.

A flyer to be distributed through addresses in parish, posters for noticeboards, banners, SAGA, Salfest and advertised on website/social media to advertise the exhibition and start of consultation.

RL to inform BDC consultation commencing and advise statutory consultees.

An online consultation response form to be produced for individual responses. Some paper copies will be available at the exhibition.

Draft paper copies of the NP will be available to view at the exhibition, and all documents will be available online.

PC to agree date of exhibition. AL to be present at exhibition.

3. **Final comments on**

• **Pre-submission Salhouse Modified Neighbourhood Plan**

Front cover to read 2025-2045.

Reviewed draft - minor amendments made.

Maps to be checked and any amendments made.

To consider further wording re affordable housing.

Thanks given to Mark, Rachel and Andrea for all the hard work to finalise the NP to this stage.

Only future changes to the NP as presented would be if any allocation of housing to be included.

Current BDC Call for Sites live.

• **Salhouse Design Guidance and Codes**

Design code reviewed and approved.

4. **Next steps**

PC agenda for sign off NP for consultation.

5. **Date of next meeting - TBC**

Meeting closed 21:08