

You are invited to attend the Virtual Salhouse Parish Council Meeting

On **6th July 2020 at 7.00 p.m.**

for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775

AGENDA

If you would like to be able to join the meeting, please contact clerk.salhousepc@gmail.com with an email address that a link can be sent to.

1. To receive any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council virtual meeting of 1st June 2020.
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. To adjourn the meeting for Public Participation and to receive District, County Councillor and Police reports.
Introducing Jerome Mayhew - MP
6. To receive reports:
 - i) SAM2 data - 11th May to 11th June 2020
 - ii) Team Salhouse
 - iii) War Memorial Report
 - iv) Tree Warden Report
7. Emergency Committee
 - i) To receive update from Emergency Committee
 - ii) Update on Good Neighbour Scheme Response Team (GNSRT)
 - iii) To update on the review of the Resilience Plan and associated documents
8. Playing Field and Recreation:
 - i) To receive report from Playing Field Management Working Group, and discuss any actions arising
 - ii) To discuss re-opening of MUGA
 - iii) To discuss and consider a proposal to transfer the ownership of the pavilion to the PC
9. Planning:
 - i) To receive a planning report
 - ii) To consider response to the following planning applications:
20201195 - 82B Lower Street, Salhouse, NR13 6AD - Change of use from shop/cafe to holiday let (P)
 - iii) To consider response a response to the new premises licence - Tipples Brewery Ltd, Unit 3 The Mill, Wood Green, Salhouse, Norwich
 - iv) Update regarding the Neighbourhood Plan effectiveness and action points
 - v) Any other planning matters
10. Highways and Footpaths:
 - i) To receive Highways and Footpath report
 - ii) To discuss and consider Lower Street parking issues
 - iii) To note receipt of Parish Partnership bid 2021/22 letter and discuss possible bid suggestions, if any
 - iv) To consider investigating installation of a further VAS on Norwich Road, close to Station Road, approaching from Salhouse village

- v) To discuss and consider Bell Pond sump
 - vi) To update regarding 'Verge Protection Orders' in Cheyney and Topcliffe Avenue
 - vii) To update on dog bins
11. Defibrillators:
- i) To receive update
12. Finance and Administration:
- i) To receive the Internal Auditor's report and consider recommendations
 - ii) To approve the Annual Governance Statement in the 2019-20 Annual Governance Annual Return (AGAR)
 - iii) To approve the Statement of Accounts in the 2019-20 AGAR
 - iv) To agree to rescind resolution 11 vi of the meeting dated 6th January 2020 adoption of the General Power of Competence
 - v) To approve payments (listed separately)
 - vi) To note monthly bank reconciliation report
 - vii) Policies to be approved:
 - a) RFO Job description
 - b) Annual Review of the Effectiveness of Internal Control
 - c) Financial Risk Assessment
 - viii) To discuss and consider a response to the Code of Conduct consultation
 - ix) To set date for Clerks appraisal
 - x) To discuss Zoom meeting continuation
 - xi) To update on Website Accessibility
 - xii) Any other Financial/Administration matters arising
13. To receive correspondence and agree response (if any)
- General Correspondence*
 - NALC newsletters (inc. Wellbeing)*
 - Police Parish Newsletter*
 - Broads Briefing*
 - Your Norfolk – Spring 2020*
 - Re-opening of public toilets at Salhouse Broad*
 - Parishioner emails regarding the Post Box on Station Road*
 - Parishioner emails regarding on road parking Lower Street*
14. Public Right to Reply - adjournment of meeting for public to comment
15. Any items for the next Parish Council meeting on **Monday 3rd August 2020**