

Councillors are summoned, and members of the public and press are invited to attend the Virtual Salhouse Parish Council Meeting

On 8th February 2021 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clek.salhousepc@gmail.com

AGENDA

Please see details at bottom of the agenda to join the meeting, or email the Clerk for a direct link

1. To receive and accept any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council virtual meeting of 11th January 2020 and Extraordinary virtual meeting of 20th January 2021.
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. To adjourn the meeting for Public Participation and to receive District, County Councillor.
6. Planning:
 - i) To receive a planning report
 - ii) To consider responses to the following planning applications:
20201960 - Meadow Hill,90 Lower Street,Salhouse,NR13 6AD - Residential development of 4 new dwellings, bin store & new access drive – **Amendment:** The Council has received revised drawing which amend the refuse storage.
 - iii) To consider response to any planning applications received after issuing the agenda
 - iv) Update regarding the Neighbourhood Plan effectiveness and action points
 - v) Any other planning matters
7. To receive reports, and agree any actions arising:
 - i) SAM2 data –
 - ii) Team Salhouse
 - iii) War Memorial
 - a) To agree to submit grant application to BDC
 - iv) Tree Warden
8. Emergency Committee
 - i) To receive update from Emergency Committee
 - ii) Update on Good Neighbour Scheme Response Team (GNSRT)
 - iii) To consider Covid-19 Community Response Fund - Unspent grant money
 - iv) To update on the review of the Resilience Plan and associated documents
9. Playing Field and Recreation:
 - i) To receive report regarding the Playing Field, and discuss any actions arising
 - ii) To discuss electricity proposals for MUGA lighting, and any decisions
 - iii) To update on tree survey and any works arising on the oaks along 'the drift', adjacent to the children's play area
 - iv) To discuss MUGA hire and Management
 - v) To receive update report on Parish Allotments, and agree any actions arising

- vi) To discuss and consider proposal for Salhouse Broad Dark Skies Platform
- vii) To discuss and agree any actions on the renaming of the recreation ground
- viii) To discuss and consider football club field rent for 2021/2022 season
- ix) Any other playing field and recreation matters

10. Highways and Footpaths:

- i) To receive Highways and Footpath report
- ii) To receive updates on the following Highways issues:
 - Hall Drive
 - Howlett's Loke
 - Shrubland Pond
 - Railway Bridges Station Road and Stonehouse Road (inc. Muck Lane)
 - Yellow lines opposite Rydell Close
 - School parking issues, inc. plastic gridding for verges
- iii) To consider proposal for the Wroxham to Salhouse 50MPH Speed Limit reduction - Traffic Regulation Order
- iv) To discuss and agree any action regarding the gates on FP14
- v) To receive update regarding Hall Drive footpath 14 definitive map missing link
- vi) To update and agree any actions on Bell Pond fence
- vii) To update on dog bin on Howlett's Loke
- viii) To discuss and agree response to parishioner email regarding verge/hedge cutting on Lower Street
- ix) Any other Highways and Footpath matters

11. Finance and Administration:

- i) To note monthly bank reconciliation report
- ii) To approve payments: (listed separately)
- iii) Further to the confidential item at the Extraordinary Meeting held on 20th January 2021, it is noted that the Parish Council have decided to instruct Birketts LLP in relation to Freedom of Information advice and any ancillary advice through the Crown Commercial Service Framework RM3788 for the provision of legal services to the wider public Sector. The Parish Council is satisfied that in appointing Birketts LLP through the Framework it will obtain best value for money and has carried out the required due diligence in accordance with paragraph 10.3 of the Financial Regulations.
- iv) Further to the confidential item at the Extraordinary Meeting held on 20th January 2021, to note an External Data Protection Officer has been appointed.
- v) To consider 2-year domain name renewal for PC website (Wix)
- vi) To discuss and consider a date for the Annual Parish Meeting
- vii) To review and adopt the following policies:
 - Standing Orders
 - Financial Regulations
- viii) Social Media:
 - a) To discuss and agree to remain on social media (Facebook)
 - b) To review and adopt a Social Media policy
- ix) To discuss holding additional meetings when long agendas
- x) To discuss the continuation of the village website
- xi) Any other Financial/Administration matters arising

12. Consultations:

Greater Norwich Local Plan Regulation 19 Publication

13. To receive correspondence and agree response (if any)

General Correspondence
NALC newsletters (inc. Wellbeing)
Police Parish Newsletter
Broads Briefing
FOI requests

BDC Street Numbering: update

BDC Rough Sleeper Estimate - Jan 31st -Feb 1st 2021

Broadland Futures Progress Newsletter & Community Engagement Update

14. Public Right to Reply - adjournment of meeting for public to comment
15. Any items for the next Parish Council meeting on Monday 8th March 2021
16. Exclusion of the Press and Public
To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:
 - i) To update the council on recent issues

Join Zoom Meeting :

<https://us02web.zoom.us/j/88004696707?pwd=bIZ3SEZoUllJd1dreWpLRDNQZ3o1QT09>

Meeting ID: 880 0469 6707

Passcode: 122454