

You are invited to attend the Salhouse Parish Council

**PUBLIC MEETING**

On **Monday 7<sup>th</sup> October 2019 at 7.30 p.m.**, at Jubilee Hall, Lower Street, Salhouse  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk. Tel: 01692 535775

**AGENDA**

1. To receive any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council meeting of 2<sup>nd</sup> September 2019.
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. To adjourn the meeting for Public Participation and to receive District, County Councillor and Police reports.
6. To consider the notes and make decisions on matters arising from the Playing Field Management Group
  - i) MUGA update
  - ii) Update regarding naming ceremony of recreation ground
  - iii) Gym equipment – proposal from PFMG working group
  - iv) Any other playing field issues/reports
7. To consider progress reports and any make decisions relating to the following:
  - i) Safer Neighbourhood Action Panel (SNAP)
  - ii) Salhouse Speedwatch Report
  - iii) Team Salhouse Report
  - iv) War Memorial Report
  - v) Tree Warden update report
  - vi) Bittern Line CRP report
  - vii) Any Other Reports
8. Planning:  
To consider a planning report and agree recommendations on the following planning applications:  
**20191433** - Land adjacent Station Lodge, Howlett's Loke, Salhouse, NR13 6EX - 4 x New Dwellings, Garaging, Access Drive and Highways Improvements  
**20191407** – Land off Howlett's Loke, Salhouse, NR13 6EX – Erection of 2 Detached Bungalows (Reserved Matters)
  - i) Update regarding the Neighbourhood Plan effectiveness and action points
  - ii) Any other planning matters
9. Highways:
  - i) To receive Highways and Footpath Report
  - ii) Update regarding the Norwich Road Speed Reduction 40mph
  - iii) Update regarding improvements to Footpath 14
  - iv) To agree dog waste bins locations and purchase/installation

- v) To review and make decisions on Parish Information Board maps (Parish Partnership Scheme 2018/19)
  - vi) To discuss and consider Parish Partnership 2020-21 Bids
10. Finance and Administration:
- i) To approve payments (listed separately)
  - ii) To note monthly bank reconciliation report
  - iii) To receive the External Audit Report and Notice of Conclusion of Audit
  - iv) To consider donation to Salhouse Church
  - v) To agree a donation to Royal British Legion – Poppy Appeal
  - vi) To consider and agree plaques for Tommy silhouettes
  - vii) Any other Financial/Administration matters arising
11. Consultations:
- i) To consider a response to the Consultation for the federation of the governing boards of Neatishead and Salhouse CE VC Primary School Federation and Fleggburgh CE VC Primary School
  - ii) To consider a response to the Broads Authority Consultation on planning documents
12. Parish Defibrillator's
- i) Update on Defibrillator training
  - ii) To agree signing of BT contract for adoption of telephone boxes for defibrillator stations
  - iii) To discuss and agree defibrillators for installation in telephone boxes
12. To update on Jubilee Hall request for PC to become Custodian Trustees for the lease of the car park
13. To receive correspondence and agree response (if any)
- General Correspondence*
  - Police Parish Newsletter*
  - Broads Briefing*
  - The Shelroy Trust – Christmas Hampers*
  - Upcoming Works - A47 Norwich – Lingwood*
  - Community, Well-being, Environment and Parish & Town Councils- NALC Initiative*
14. Public Right to Reply - adjournment of meeting for public to comment
15. Any items for the next Parish Council meeting 4<sup>th</sup> November 2019 at the Jubilee Hall, Salhouse.