

Salhouse

Neighbourhood Plan review



Steering Group meeting (online)

7.30pm on Tuesday, 16th September 2025

MINUTES

To note attendance: Rachel Leggett (RL), Mark Baldock (MB), Julie Redburn (JR), Bob Cooper (BC), Gemma Hampton (GH), Steve Piper (SP), Ben Hazell (BH), and Sarah Martin (SM).

1. Minutes of last meeting and apologies for absence

Apologies received from Andrew Peachment, Gary Briwne, Wendy Browne and Colin McCormick.

It was agreed that the minutes from the meeting held on 4th September 2025 would be approved at the next meeting.

2. Finalising the household survey

- **Finalise questions**

The draft survey was reviewed by each question and amendments made and agreed.

It was discussed the Local Green Spaces:

- Salhouse Village Sign
- Village Pond on Hall Drive
- Village Pond at Shrubland
- Recreation Ground

The survey will be live for one month from end of September 2025, until 31st October 2025.

Default will be online; however, paper copies can be requested.

- **Practicalities**

- **Printing of paper version (quantities)?**

- 700 flyers agreed to be printed

- 2 x banners for Jubilee Hall and pub

- 5 x A4 posters for noticeboards

- (paper copies on request)

- **Online version (google forms)**

- Agreed

- **Delivery (by Steering Group)**

- MB to arrange delivery schedule by 17/09/25

- **Publicity (Facebook, posters, school book bags)**

- GH to post on Facebook (with weekly reminders). SM to post on

- website, RL to contact School
- **Inputting (by Steering Group if you have paper ones)**
Agreed SM to action if any received
- **Report (Rachel)**
Survey to be taken offline on 3rd November 2025.
RL to collate results for circulation w/c 10th November 2025

3. Date of next meeting: 18th November 2025 (in person)
SM to book hall.

Agenda to talk through survey results and move onto policy writing
(Andrea)

Meeting closed 8.47pm