

You are invited to attend the Salhouse Parish Council

PUBLIC MEETING

On **Monday 2nd September 2019 at 7.30 p.m.**, at Jubilee Hall, Lower Street, Salhouse
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775

AGENDA

1. To receive any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council meeting of 5th August 2019.
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. To adjourn the meeting for Public Participation and to receive District, County Councillor and Police reports.
6. To consider the notes and make decisions on matters arising from the Playing Field Management Group
 - i) MUGA planning update
 - ii) Update regarding naming ceremony of recreation ground
 - iii) Gym equipment – proposal from PFMG working group
 - a) To consider and agree installation of adult gym equipment at the recreation ground
 - b) To discuss and agree proposed location
 - c) Agree budget proposal of £10,000 from s106 monies
 - d) Agree annual maintenance budget of £500-£1000
 - iv) Any other playing field issues/reports
7. To consider progress reports and any make decisions relating to the following:
 - i) Safer Neighbourhood Action Panel (SNAP)
 - ii) Salhouse Speedwatch Report
 - iii) Team Salhouse Report
 - iv) War Memorial Report
 - v) Tree Warden Role
 - vi) Bittern Line CRP representative
 - vii) Any Other Reports
8. Planning:

To consider a planning report and agree recommendations on the following planning applications:

20191234 - Honeycombe Cottage, Honeycombe Road, Salhouse, NR13 6JP - Single Storey Side Extension & Erection of Fence

20191291 – 70 Lower Street, Salhouse, NR13 6RB – Installation of Air Source Heat Pump on Rear Elevation

 - i) Update regarding the Neighbourhood Plan effectiveness and action points
 - ii) Any other planning matters

9. Highways:
 - i) To receive Highways and Footpath Report
 - ii) Update regarding Japanese knotweed
 - iii) Update regarding the Norwich Road Speed Reduction 40mph
 - iv) Upper Street/Vicarage Road traffic complaints
 - v) Mill Road verge enquiry
 - vi) Lower Street trees/hedges and wildflower bank
 - vii) To consider quotes for improvements to Footpath 14
 - viii) Rubbish/Dog waste bins
 - a) To consider parishioner request for an additional dog bin along Howlett's Loke
 - b) To consider additional rubbish bins long Lower Street
 - ix) To review and make decisions on Parish Information Board maps (Parish Partnership Scheme 2018/19)
 - x) To discuss and consider Parish Partnership 2020-21 Bids
10. Finance and Administration:
 - i) To approve payments (listed separately)
 - ii) To note monthly bank reconciliation report
 - iii) To appoint Internal Auditor for 2019/20
 - iv) To consider donation to Salhouse Church
 - v) To consider donation to Citizens Advice
 - vi) To consider adoption of the following policy:
Pension Policy
 - vii) Any other Financial/Administration matters arising
11. Defibrillator
 - i) Update on Defibrillator training
 - ii) To discuss and consider response to BT's telephone boxes removal consultations
12. To update on Jubilee Hall request for PC to become Custodian Trustees for the lease of the car park
13. To receive correspondence and agree response (if any)
General Correspondence
Police Parish Newsletter
Wroxham and Hoveton Network Improvement Strategy
RAF Benevolent Fund in Norfolk - Help us get more RAF veterans on our radar
Independent Living Skills Programme
NCC - Barn Piece Road : Proposed 20mph Speed Limit Order Notice - PR3826
Acle Dementia Champions Induction - 23rd September
14. Public Right to Reply - adjournment of meeting for public to comment
15. Any items for the next Parish Council meeting 7th October 2019 at the Jubilee Hall, Salhouse.