

**Minutes of the Salhouse Parish Council meeting  
held on Monday 13<sup>th</sup> June 2022 at 7.00pm  
at the Jubilee Hall, Lower Street, Salhouse**

**Present:** Bob Cooper (Chair), Colin McCormick, Julie Redburn, Lynn Yallop, David Francomb, and Andrew Peachment.

**In Attendance:** Sarah Martin, Parish Clerk

**Members of Public:** 30

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

**1. To receive and accept any apologies for absence**

Apologies were received and accepted from Cllr. Ball (personal).

**2. To receive Declarations of Interest in items on the agenda and applications for dispensations**

Cllr. Cooper declared an interest in items regarding the playing field as a trustee of Salhouse United Charity.

**3. To approve the minutes of the extraordinary Parish Council meeting of 30<sup>th</sup> May 2022**

The minutes of 30<sup>th</sup> May 2022 were proposed to be approved by Cllr. Yallop and seconded by Cllr. Francomb; with an amendment to 5b – the word ‘decision’ to be replaced with ‘final submission’, and within the planning response no. 8 replace the word ‘until’ with ‘pending’ - all AGREED by a show of hands and duly signed by the Chairman.

**4. Chair’s Report, to include consideration to any matters arising, not on this Agenda**

It has been a couple of weeks since the Queen’s Platinum Jubilee. A good community event was held by the Jubilee Hall on Saturday 4<sup>th</sup> June 2022.

It is nice to see so many people at this PC meeting, and assumed the majority here regarding planning application 20220663, but would like to remind all that a public planning meeting specific to this application was held on 30<sup>th</sup> May 2022 and the item on this agenda is to agree the response from that meeting and any new comments which may arise.

**5. Public Participation and to receive District and County Councillor reports**

District Cllr. Murrell reported on the distribution of a fuel grant by Broadland District Council (BDC) which has already issued £48,000.

District/County Cllr. Sent a report (available on website).

Parishioners raised various points regarding planning application 20220663 including - the traffic data/statistics from the developers model re: Station Road; issues with flooding under Station Road railway bridge; Taylor Wimpey’s website not updated; no provision for bridleways in plan; lack of cycle paths; increased traffic and safety of walkers; concerns re: traffic along Howlett’s Loke; a parishioner clarified the collected signature survey supports restricted access to Station Road opposed to a complete closure of the road; concerns residents are not being supported and represented; quality of life; air pollution and noise from the development to existing neighbouring residents.

It was responded that the PC has listened to all the views of all residents and will put this forward for the planning authority to suggest a solution and make the decision. Highways, as a key stakeholder, have not submitted a response to this application yet. The PC did not have a decision to close Station Road overturned as they do not have that power.

**6. Planning:**

**i) To receive a planning report**

Report circulated – no further comments.

**ii) To approve submission of comments discussed at previous meeting regarding :**

**20220663** - Land North of Green Lane West, Rackheath, NR13 6NZ - Outline application for a mixed use residential led development with up to 3,850 dwellings (C3); employment land (Eg(i, ii, iii) , B2 & B8); two local centres (C2, C3, E, F1, F2, sui generis); two primary schools, one secondary school (F1 (a)); cycle and vehicle parking for residents, visitors & staff, formal & informal open space, formal & informal landscaping, sports provisions, orchards & allotments; utilities; energy centres, primary substation, substations, foul pumping stations, community waste recycling centre (sui generis), sustainable urban drainage infrastructure; internal access and pedestrian & cycle infrastructure, EV charging infrastructure with all matters reserved except vehicular accesses (and associated drainage infrastructure)

The response, with 38 points, was read out for the benefit of the parishioners present. It was discussed these points are trying to present all the issues to the planners for the developers to provide the solution. Slight amendments were discussed and agreed including concerns over the current level of traffic and that this is indicated to get worse.

*27 members of the public left the meeting.*

**iii) To agree any further comments arising from this application to be submitted (20220663)**

It was agreed to add a comment regarding the Network Rail footway under the bridge not adequate for wheelchair/pushchair users or pedestrians; and to make clear that the vast number of residents in the Station Road area of Salhouse are significantly concerned about the increase of traffic, noise and air pollution and mental health effects from this development.

To also raise - issues around Howlett's Loke (single track road – no paths, but well used by walkers); concerns over the volume of traffic down Stonehouse Road, again a single-track road with railway bridge. Also to comment the PC reserves the right to add further comments when/if additional information/data/reports/comments become available.

**7. To receive reports:**

**i) SAM2 data report**

Report circulated – no further comments.

**ii) Team Salhouse**

Report circulated – no further comments.

**iii) Tree Steward**

No report this month.

**8. Working Groups**

**i) To review Terms of Reference of working groups**

To postpone this item to the next agenda.

**9. Playing Field and Recreation:**

**i) To receive report regarding the Playing Field**

New signage installed; positive comments received including a nice ambience at the recreation ground.

**ii) To discuss and agree contract for field hire**

It was AGREED to extend the existing contract with the football club until 31<sup>st</sup> July 2022 – charged pro-rata. Also AGREED for additional hire to another FC until end July.

**10. Highways and Footpaths:**

**i) To receive Highways and Footpath report**

Report circulated – no further comments.

**ii) To receive update regarding grant funding application towards PP schemes**

Enquiry made with BDC and waiting to see if additional funding is available.

**iii) To update on footpath dedications to definitive map**

Ongoing.

**iv) To agree actions for Bell Pond information board**

It was AGREED to relocate next to the bench. Street furniture licence to be applied for.

**11. Finance and Administration:**

**i) To note monthly bank reconciliation report**

AGREED by all.

**ii) To approve payments:**

S J Martin	May Salary & expenses	£1,070.51
HMRC	May PAYE/NI	£ 59.64
The Norfolk Pension Fund	May	£ 284.75
Paul Green	Maintenance May 22 (1084)	£ 292.75
C J International	Data Protection consultancy (009)	£ 20.00
Norse Eastern Ltd.	Adhoc grass cutting	£ 116.86
Ashley Ads Ltd.	Recreation ground sign	£ 113.16
Pauline Garner	Team Salhouse donation	£ 103.39
Gary Browne	Gate repairs and sign install	£ 80.81

All Payments AGREED.

**iii) To receive the Internal Auditor's report and consider recommendations**

The Internal Auditor's report was circulated to Councillors prior to the meeting. No recommendations to be actioned.

**iv) To approve the Annual Governance Statement in the 2021-22 Annual Governance Annual Return (AGAR)**

Each statement in the Annual Governance section of the Annual Return was read out. Councillors responded to each statement. The Council RESOLVED to APPROVE the Annual Governance Statement. The Chairman and the Clerk to sign the AGAR on behalf of the Council.

**v) To approve the Statement of Accounts in the 2021-22 AGAR**

The figures in the Accounting Statement had been circulated to Councillors prior to the meeting. The Council RESOLVED to APPROVE the Statement of Accounts. The Chairman and the Clerk to sign the AGAR on behalf of the Council.

**vi) To consider options for legal support**

Cllr. Yallop to investigate further and to be on next agenda.

**12. To receive correspondence and agree response (if any) – All noted.**

*General Correspondence*

*NALC newsletters (inc. Wellbeing)*

*Police Parish Newsletter*

*Broads Briefing*

*Parishioner correspondences' regarding Muck Lane/Rackheath Masterplan*

**13. Any items for the Parish Council meeting on Monday 11<sup>th</sup> July 2022**

Review earmarked reserves.

Legal support.

Meeting closed 21.30