

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse.

On Monday 12th December 2022 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clerk.salhousepc@gmail.com

AGENDA

- 1. To receive and accept any apologies for absence**
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 3. To approve the minutes of the Parish Council meeting of 14th November 2022**
- 4. Chair's Report, to include consideration to any matters arising, not on this Agenda**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. Planning:**
 - i) To receive a planning report
 - ii) To consider comments to the following planning application(s):
 - 20221784** - Salhouse Garden Centre, Honeycombe Road, Salhouse, NR13 6JP - Change of use from agricultural to use field for dog exercising will be fenced.
 - 20221795** - Old Hall Farm, Howletts Loke, Salhouse, NR13 6EX - Subdivision of land and change of use of existing outbuilding into a dwelling.
 - 20221832** - Manor Farm, Wroxham Road, Salhouse, NR13 6NH - Manor Farm, Wroxham Road, Salhouse, NR13 6NH - Change of Use from C3 (Dwellinghouses) to C2 (Residential Institutions).
 - 20221933** - 1 Hewetson Close, off Lower Street, Salhouse, NR13 6RE - Removal/Variation of a Condition 25 20171302) Approval of 5 Bedroom Multi-storey Detached Residential Dwelling Former Outline Permission 20151129.
 - BA/2022/0323/FUL** - Salhouse Broad, Lower Street, Salhouse, Norwich - Hard standing including viewing platform, 3 information boards, 1 information column, 1 map plinth, 1 bench & a telescope pier area.
 - iii) **20212212** – Black Barn Farm, Norwich Road, Salhouse, NR13 6QG – To consider a response to Planning Conditions yet to be determined.
- 7. To receive reports:**
 - i) SAM2 data
 - ii) Team Salhouse
 - iii) Tree Steward
- 8. Playing Field and Recreation:**
 - i) To receive report
 - ii) To discuss and agree any actions regarding village ponds

9. Highways and Footpath report

- i) To receive report
- ii) To discuss and consider parking issues in Cheyney Avenue

10. Finance and Administration:

- i) To note monthly bank reconciliation report
- ii) To approve payments: (listed separately)
- iii) To agree purchase of dog waste bin for Muck Lane and collections
- iv) To agree purchase of hi vis vests (customised)
- v) To consider and agree maintenance contract for grass cutting at recreation ground
- vi) Policies for Review:
 - SAM2 risk assessment

11. Budget

- i) To review draft budget for 2023-24

12. ACV:

- i) To receive an update from ACV working group and to consider the following recommendations from the ACV working group –
 - a. The PC to no longer nominate ACVs within the Parish
 - b. To disband the ACV working group

13. Consultations:

- i) Norfolk Minerals and Waste Local Plan Pre-Submission Extension of time period to make representations

14. To receive correspondence and agree response (if any)

General Correspondence,

NALC newsletters (inc. Wellbeing)

Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27 - Your Authority's Audit Appointment for 2022-23 to 2026-2027 will be PKF Littlejohn LLP

Street Naming and Numbering Ref SNN1282022 Address Confirmation - Bella Rosa, 2 Hewetson Close

Correspondence regarding ACV's

15. Any items for the Parish Council meeting on Monday 9th January 2023