

**Minutes of the Salhouse Parish Council meeting
held at 7.30pm on Monday 16th July 2018
At Jubilee Hall, Lower Street, Salhouse**

Present: Martin Murrell (Chairman), Colin McCormick, Julie Redburn, Bob Cooper, Martin Nudd and Steve Jarvis

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 6

1. Apologies for absence

Apologies were received from Andrew Peachment.

2. Declarations of Interest in items on the agenda

Martin Murrell and Bob Cooper declared an interest as Trustees on the Salhouse United Charities Trust.

Martin Nudd declared an interest on item 7i – PA 20181005

3. Approval of the minutes of the Parish Council meeting of 18th June 2018.

The minutes of the Parish Council meeting were proposed to be approved by Colin McCormick and seconded by Julie Redburn; all agreed, they were duly signed by the Chairman as a correct record without amendment.

4. Chairman's Report, to include consideration to any matters arising, not on this Agenda

Nothing to report

5. Public Participation and District Councillor and Police reports

- There was no County Councillor report
- District Councillor Vince Tapp reported – BDC have had discussions with South Norfolk Council regarding collaborative working, and a vote taken by both Councils agreed to go forward with this, which will enable both Councils to become more innovative and able to share services. The Chief Executive from South Norfolk Council is retiring and will be replaced by one person as head of both Councils. The two Councils will be autonomous and each Council will be treated separately.
- Police report for June was read out; 2 x ABH, 1 x attempted criminal damage to a building other than dwelling, 1 x criminal damage to building other than dwelling, alarm or distress, 2 x common assault, 1 x harassment without violence, 1 x send letters with intent to cause stress or anxiety, 1 x sexual assault on female, 1 x theft other.
- Parishioner raised concerns regarding the increased amount of fly-tipping and asked the Council to consider speaking to BDC to request the DIY waste levy is removed.

6. Progress reports relating to:

i) SAM2 speed monitoring equipment data report

A speed watch report had been circulated showing a high number of vehicles still exceeding the 30mph speed limit within the SAM2 locations.

Locations for further SAM2 locations were discussed and it was agreed to have a post installed on the bank opposite Slad Lane and purchase further brackets.

ii) Team Salhouse Report

Report had been circulated and was read out – no further comments.

iii) Highway and footpath matters – to include Hospital Lane/Bell Lane Right of Way

The footpath warden's report was read out. Colin spoke about a recent meeting with the landowner who has cut the two footpaths for which thanks were given. The landowner has also offered to pay for a gate to be installed (still allowing access) on FP7 beside the Church where there have been reports of motor cycles using this path.

A meeting was also had with another landowner regarding the Bell Lane/Tipples Farm track, which has been requested as a permissive path; however the landowner believes this already to be a right of way and has granted permission to clear it. Conversations were had around the Broadland Cycleway NCC proposal.

iv) War Memorial Report

The Church has granted permission for a survey on the war memorial to go ahead. It was agreed to ask for the road closure during the times of 11.30-12.30pm on the 11th November 2018.

v) Parish Council Website

Clerk has received training on the new website and is currently working on the site. It was agreed to coincide the new website with a new email address linked together, costing £40 per year.

vi) Any Other Reports - None

7. To consider a planning report and agree recommendations on the following planning applications:

The planning report had been circulated and was read out (Appendix 1)

i) Planning Applications Received

20180949 – Redwing, Howletts Loke, Salhouse, NR13 6EY - Variation of Condition 2 of Planning Permission 20180039 - 1) Part Demolition of Existing Dwelling & Retention of Swimming Pool Building 2) Erection of Replacement Dwelling

It was agreed – no objections

20181005 – Radleys, 82b Lower Street, Salhouse, NR13 6AD – Change of Use from Shop/Café (A1/A3) to Dwelling (C3)

**Martin Nudd abstained from this application after declaring an interest.*

Standing Orders were suspended 8.23pm for public comments:

It was raised that a car parking in the proposed space would cause obstruction from the splay for residents leaving Chapel Loke. It was discussed that the proposed parking space does not conform to minimum parking regulations and not adequate minimum accommodation.

Standing Orders were resumed at 8.30pm.

It was discussed the proposed change of use does not comply with Salhouse Neighbourhood Plan policy EMP1 (Employment Policy in relation to existing facilities), and that Salhouse Parish Council has previously expressed a preference for the subject premises to remain available for commercial (preferably retail) use. There are concerns that the proposed car parking space is not sufficiently large to prevent a vehicle obstructing the sight line when exiting Chapel Loke.

It was agreed that Salhouse Parish Council would present these comments and to defer to Broadland District Council on matters of Building Regulations and Planning Law in relation to this application.

20181107 - Land at Hall Drive, Hall Drive, Salhouse, NR13 6RS - Variation of Condition 2 Following Grant of Planning Permission - Revised House Design

Concerns were raised regarding the proposed 2 storey garage being built under the canopy of a tree and cutting into and disturbing the roots of the tree within the Conservation Area.

It was agreed these concerns to be raised with the Planning Department.

ii) To report on Rackheath Development Boundary

Awaiting a meeting to be arranged by BDC. A boundary review takes place every 15 years.

iii) Any other planning matters

None

8. To discuss and consider landowners proposal for installation of gates within the car park of the Jubilee Hall, and Trustees legal support

The PC has been invited to attend the Jubilee Hall committee meeting on 23rd July to discuss this issue. The PC to request a copy of the lease prior to the meeting.

9. To consider the notes and make decisions on matters arising from Playing Field Management Group (PFMG)

There have been no further meetings to date. Awaiting a start date for the trod path, and a further MUGA quote. The revised signed Unilateral Undertaking has been received today.

10. To consider Parish Partnership bids for 2018/2019

Closing date for bids is 7th December 2018. Suggestions to be put forward.

11. To consider Conservation Corridor proposal

Colin McCormick spoke about the conservation corridor as proposed by Nick Ball, which is promoted by Norfolk Wildlife Trust and NCC. In principle the PC supports this proposal and therefore will investigate further and produce a letter to be sent to the landowner.

12. To consider a response to the Norfolk Minerals and Waste Local Plan Review: Initial Public Consultation – Statement of Community Involvement Consultation

Bob Cooper and Martin Nudd to prepare a response to this consultation.

13. To consider Defibrillators within the Parish

No further progress.

14. Finance

i) To approve payments (listed separately)

All payments were approved:

S J Martin June Salary - (42.5 hours) £490.23 NET & Expenses £70.60	560.83
The Norfolk Pension Fund June (£26.36 EE & £105.42 ER)	131.78
Salhouse 2000 (Office Hire April, May & June)	102.00
Paul Green - Maintenance June 2018 Inv. 898	277.25
Anglian Water Business Ltd. (National) 7/4-3/7 (Water recreation ground)	14.28
Steve Jackman (Website training)	120.00
Total	1206.14

ii) To note monthly bank reconciliation report

The monthly bank reconciliations for June was approved and signed by Martin Murrell.

iii) Any other Financial matters arising

None

15. To receive correspondence and agree response (if any)

General Correspondence

North Norfolk Local Plan: Summer Newsletter 2018

16. Public Right to Reply- adjournment of meeting for public to comment

Question raised from a parishioner to District Councillor – does South Norfolk Council have a 5 year land supply? Councillor Tapp confirmed that they do.

17. Any items for the next Parish Council meeting to be held on Monday 17th September 2018 in the Jubilee Hall at 7.30pm.

The conservation works at Bell pond are due to commence on 5th September 2018.

It was mentioned that there will not be an August meeting unless anything is received which needs a decision prior to the September meeting.

There being no further business the meeting closed at 9.32pm

**PLANNING REPORT
TO SALHOUSE PARISH COUNCIL MEETING 16th JULY 2018
(correct as of 16th JULY 2018)**

Planning Applications for Consideration at this Meeting

20180949 - Variation of Condition 2 of Planning Permission 20180039 - 1) Part Demolition of Existing Dwelling & Retention of Swimming Pool Building 2) Erection of Replacement Dwelling
Redwing, Howletts Loke, Salhouse, NR3 6EY

20181005 – Radleys, 82b Lower Street, Salhouse, NR13 6AD – Change of Use from Shop/Café (A1/A3) to Dwelling (C3)

20181107 - Land at Hall Drive, Hall Drive, Salhouse, NR13 6RS - Variation of Condition 2 following Grant of Planning Permission - Revised House Design

Decisions Advised by Broadland District Council

20180813 – Lorna Doone, 7 Station Road, Salhouse, NR13 6NX – Single storey side & rear extensions.
SPC Response: **NO OBJECTION**
FULL APPROVAL 10th July 2018

Awaiting Decision

20170243: Land to the Rear of 74-90 Norwich Road, Salhouse, NR13 6PB
Residential development comprising a minimum of 95 dwellings including affordable housing, landscaping, car parking and 7.01 hectares of publicly accessible green infrastructure containing children's play equipment, tree planting and a 30 space visitor car park (Outline)
SPC Response: **OBJECTION**

20172210 – Salhouse Hall, Hall Drive, NR13 6RT
1: Alterations and Extension to Hall. 2: Conversion of Outbuildings to provide 2 No. Units of Holiday Accommodation
SPC Response: **NO OBJECTION**

20180360 - Land adj. Barn Piece Close, Norwich Road, Salhouse, NR13 6QF
Mixed Dwelling Residential Development of 22 Single Storey Properties (Outline)
SPC Response: **OBJECTION**

20180896 – Daisy Cottage, 11 Upper Street, Salhouse, NR13 6RZ – First floor rear extension & new first floor side window.
SPC Response: did not raise an objection, but expressed **CONCERNS**

20171207 – Land adjacent to Station Lodge, Howletts Loke, Salhouse, NR13 6EX
Erection of four detached chalet dwellings (Outline)

APPEAL lodged with Planning Inspectorate – comments required by 16th July.
SPC Response: **Previous OBJECTION stands**